



Welcome!	Retreat Dates:	
Group Name:	Email:	
Group Organizer:	Chosen Craft:	
Phone Number:		

Group Member Names (Please write ALL Invited Guests Names Below!)

Guest Names	Blue Gum Bedroom 1 (2 Single Beds)	Wattle Bedroom 2 (3 Single Beds)	Olive Grove Bedroom 3 (2 Single Beds)	Silky Oak Bedroom 4 (3 single Beds & 1 Queen Bed)	Number of nights	Please sign in

## Please tick the Following

1	Week	Before	Retreat
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- Print this Page a take to retreat
- Night before retreat TEXT TAMARA FOR CODE for House

## On Arrival

- We have read and understood the welcome pack Info.
- ☐ We have filled the table above in

## On Departure

- ☐ Rubbish removal (In the outside garbage bins)
- □ Wash Dishes & put away
- ☐ Sweep / Vacuum Floors
- Towels (Hang on Clothes Airier on Deck to Dry) NOT IN BATH

- □ Note: The BBQ GAS Bottle is turn off. Please turn on to use.
- Strip Sheets (Folded on Beds please)
- Turn Off Irons
- Turn Off Power & Lights
- Turn Off Air-Conditioner
- Turn Off BBQ Gas Bottle

Please Sign the Guest Book, please return key to lock box. Place this sheet on kitchen table. Thanks!